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**Board of Directors Meeting  
August 28, 2018  
MINUTES**

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors was held in the Hunterdon ESC Adult Basic Education (ABE) Office, 8 Bartles Corner Road (Suite 205) Flemington

**I OPEN PUBLIC MEETING STATEMENT**

This meeting was held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and adequate notice has been published in The Hunterdon County Democrat and The Courier-News. This notice is also posted in the Board Office and a copy has been sent to the county office

**II ROLL CALL**

**BOARD MEMBERS**

Charles Miller (E AMWELL), President

Jennifer Giordano (BEDMINSTER)

Linda Ubry (DELAWARE)

Laurie Markowski (FLEMINGTON RARITAN REG)

Kevin Gillman (HUNT CO VOTECH)

Teresa Kane (MILFORD)

Brett Reina (DEL-VAL REG)

Joseph Somers (HOLLAND)

Donna Herbel (KINGWOOD)

Jennifer Sigler (UNION)

**ADMINISTRATION / STAFF PRESENT**

Marie B. Kisch (SUPERINTENDENT)

Christina Greaves (PARA PROFESSIONAL COORDINATOR)

Nisha Murry (PRINCIPAL)

Corinne Steinmetz (SCHOOL BUS ADMIN)

Heidi Gara (ASST. SCHOOL BUSINESS ADMINISTRATOR)

**PUBLIC**

Sarilda Miller

**III CALL TO ORDER**

**IV CITIZENS ADDRESS THE BOARD OF DIRECTORS**

**V APPROVAL OF MINUTES**

A Brett Reina moved, seconded by Joseph Somers to ratify the action items approved at the June 28, 2018 Executive Committee Meeting

**MOTION APPROVED UNANIMOUSLY**

**VI FINANCIAL REPORTS**

Kevin Gilman moved, seconded by Laurie Markowski to:

A approve the line item transfers and budget appropriations for the period of June 26 - 30, 2018 (Adj #324 - 351)

B approve the line item transfers and budget appropriations for the period of July 2018 (Adj #001 - 061)

**MOTIONS APPROVED UNANIMOUSLY**

**VII LIST OF BILLS**

A Donna Herbel moved, seconded by Linda Ubry to approve the following list of bills:

1	June 29, 2018	\$142,035.73	Computer Generated
2	June 2018 Payroll	\$1,384,086.10	Payroll
3	August 15, 2018 Consultants	\$2,166.59	Computer Generated
4	August 28, 2018	\$868,620.48	Computer Generated
		<u>\$2,396,908.90</u>	

**MOTIONS APPROVED UNANIMOUSLY**

4:23 pm Teresa Kane arrives

**VIII CORRESPONDENCE/COMMUNICATION**

A County letters received approving contracts for Marie Gorey (Superintendent) and Corinne Steinmetz (School Business Administrator)

**IX COMMITTEE MEETINGS**

A Building and Grounds, did not meet

B Programs and Services, did not meet

C Public Relations, did not meet

D Policy, did not meet

E Personnel, did not meet

F Finance, did not meet

G Executive, did not meet

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**X EXECUTIVE SESSION**

At 4:24 pm Brett Reina moved seconded by Donna Herbel to enter into Executive Session

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of NEGOTIATION; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

**MOTION APPROVED UNANIMOUSLY**

At 4:31 pm the Board returned to Public Session

**XI SUPERINTENDENT'S REPORT**

**A ADMINISTRATION**

Linda Ubry moved, seconded by Donna Herbel to:

- 1 ratify the 2018 - 2021 agreement between the Hunterdon County Educational Services Commission and the International Union of Operating Engineers Local 68, 68A, 68B
- 2 award Barn Building renovation project CONSTR #19-01 Base Bid "A" to De Sapio Construction, Inc. 280 Ridge Road Frenchtown, NJ 08835 for \$931,200.00 and reject all other bids since they substantially exceed the cost estimate.

	Charles Mann General Contracting	DeSapio Construction	K&D Construction	
BASE BID "A" (Barn Only)	\$959,000	\$931,200	\$947,000	Award to DeSapio
BASE BID "B" (Life Skills Only)	\$476,000	\$452,300	\$487,000	Reject All Bids
BASE BID "C" (Barn & Life Skills)	\$1,400,000	\$1,342,700	\$1,434,000	Reject All Bids

- 3 authorize administration to finance up to \$650,000 for completion of the Barn Building renovation project

**MOTION APPROVED UNANIMOUSLY**

Joseph Somers moved, seconded by Jennifer Sigler to approve action items XI B - XI I to:

**B SCHOOLS**

- 1 accept 2018-19 Small Rural School Achievement Program (REAP) grant award of \$17,098

**C HOFFMANS CROSSING** (no action items)

**D TECHNOLOGY** (no action items)

**E ADULT BASIC EDUCATION**

- 1 Increase 2018-2019 Adult Basic Education budget from \$342,100.00 to \$423,370.00 (increase of \$82,270.00) based on actual entitlement award

**F PARAPROFESSIONALS** (no action items)

**G LEASE PURCHASING** (no action items)

**H PURCHASING**

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

#	DISTRICT
501	Union City Housing Authority
502	Wenonah Board of Education
503	Absecon Board of Education
504	West Deptford Board of Educati
505	Monroe Township Board of Education
506	Dover, Town of
507	Rockaway Township Board of Education
508	Chesterfield Township Board of Education
509	Fairfield Board of Education
510	Runnemede Board of Education
511	Pemberton Township Board of Education
512	Fair Lawn Board of Education

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**MINUTES**

- 2 ratify the Copy/Specialty Paper bid #191 award, effective July 13, 2018 through January 12, 2019, as authorized at the June 26, 2018 Executive Committee meeting, as follows:  
W.B. Mason Co., Inc. School Specialty Inc.
  
- 3 ratify the Food Service Supplies & Equipment bid #HCESC-CAT-18-05 award, effective July 23, 2018 through July 22, 2020, as authorized at the June 26, 2018 Executive Committee meeting, as follows:  
W.B. Mason Co., Inc. S.A.N.E. BHS Foodservice Solutions, LLC
  
- 4 ratify the Physical Security Products bid #HCESC-CAT-18-06 award, effective August 13, 2018 through August 12, 2020, (ATTACHMENT) as authorized at the June 26, 2018 Executive Committee meeting
  
- 5 authorize Administration to award the Photography Supplies & Equipment bid #HCESC-CAT-18-07

**I DEPARTMENT OF SCHOOL SERVICES**

- 1 increase 2018-2019 Non Public Nursing budget from \$51,636.00 to \$63,826.00 (increase of \$12,190.00) based on actual entitlement awards

**MOTIONS PASSED UNANIMOUSLY**

**J TRANSPORTATION**

Jennifer Sigler moved, seconded by Donna Herbel to:

- 1 approve Special Education Transportation Routes, as listed:

**Glen Gardner**

Contracted Renewal Routes				June 26, 2018 - July 31, 2018	
Route#	Destination	Sending District	Contractor	Route	Aide
CME1	CTMS/Spruce	Clinton Twp.	HCESC	\$2,811.00	\$1,260.00
CME2	CTMS/Spruce	Clinton Twp.	HCESC	\$2,811.00	\$1,260.00
CME3	CTMS/Spruce	Clinton Twp.	HCESC	\$2,811.00	\$1,260.00
CME4	CTMS/Spruce	Clinton Twp.	HCESC	\$2,811.00	\$1,260.00

Contracted Quoted Routes				June 18, 2018 - August 26, 2018	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
1918S	Midland	DVR/North Hunterdon	DVR	\$129.00	N/A

Contracted Quoted Routes				August 23, 2018 - December 21, 2018	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
1934T	Summit Speech	Readington Twp.	Alyft Transport	\$214.00	N/A
1935T	Hunterdon Prep.	Tewksbury Twp.	Snyder Bus	\$146.53	N/A
1936T	ARC of Essex	Tewksbury Twp.	Alyft Transport	\$232.00	N/A
1937T	Greenbrook Academy	Flem-Raritan	GST	\$268.50	N/A

Contracted Quoted Routes - Addendum				June 18, 2018 - August 26, 2018	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
1916S	Eden	Flem- Raritan, S. Hunterdon	Cassidy	\$338.00	\$37.21
1915S	Celebrate	Lambertville, H.C.	Cassidy	\$290.00	\$47.00
1710	CEA @ South Hunterdon	Middle Town, Toms River, HC, Jersey City	Joy Transport	\$290.36	\$65.00

Contracted Renewal Routes				August 23, 2018 - August 31, 2019	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
0130R	Clinton Public	Clinton Boro, Glen Gardner	HCESC	\$179.19	N/A
0201A	Woodglen/Valley View	Lebanon Twp., Califon	HCESC	\$168.94	N/A
0201R	Woodglen/Valley View	Lebanon Twp., Califon	HCESC	\$168.94	N/A
0802R	Midland	North Hunterdon, DVR	HCESC	\$231.00	N/A

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0805R	DLC, Warren	North Hunterdon	HCESC	\$268.00	\$75.00
0938R	Montgomery Academy	Readington, Flem.- Raritan	HCESC	\$268.00	N/A
1500	Calais School	Hunterdon Central	DVR	\$281.69	N/A
ESC1	Union Twp School	Union Twp.	HCESC	\$179.45	N/A
1706	Yale School Kirby Mill	Flemington-Raritan	Joy Transport	\$344.13	N/A
1707	New Roads - Somerset	Hunterdon Central, North Hunterdon	HCESC	\$272.00	N/A
1708	Somerset Votec	Hunterdon Central	Kensington Bus	\$263.18	N/A
1710	CEA @ South Hunterdon	Middle Town, Toms River, HC, Jersey City	Joy Transport	\$290.36	N/A
1713	Bright Beginnings	Hunterdon Central	Joy Transport	\$269.80	N/A
1714	DLC Warren	Union Twp., Flemington-Raritan	Joy Transport	\$305.44	\$55.00
1723	Lakeview School	Hunterdon Central, Readington Twp	Joy Transport	\$361.62	\$60.00
1724	Douglas Dev. Center	North Hunterdon	Joy Transport	\$290.36	\$65.00
1727	Midland School	Hunterdon Central, Flem-Rar.	Joy Transport	\$371.78	\$55.00
1729	North Hunterdon	North Hunterdon	HCESC	\$243.00	N/A
1803	Celebrate	Clinton Twp, North Hunterdon	DVR	\$366.20	N/A
1804	Voorhees H.S.	North Hunterdon/Voorhees	Alyft Transport	\$243.62	N/A
1806	Voorhees H.S.	North Hunterdon/Voorhees	HCESC	\$284.00	\$65.00
1811	Chapel Hill Academy	Union Twp	Alyft Transport	\$242.61	N/A
1817	Newmark	Clinton Twp, Flem-Rar.	Joy Transport	\$309.61	N/A
1818	Hunterdon Prep	Hunterdon Central, Flem-Raritan, DVR	DVR	\$296.16	N/A
1820	Stepping Stone	Hunterdon Central, Flem-Raritan, DVR	DVR	\$253.52	\$68.50
1822	East Amwell School	Franklin Twp.	DVR	\$211.90	\$51.00
1824	Montgomery Academy	North Hunterdon, Tewksbury Twp	Joy Transport	\$279.15	N/A
1830	C & E @ DVR	North Hunterdon/Voorhees	HCESC	\$228.00	N/A
1841	Somerset Votec	North Hunterdon/Voorhees	HCESC	\$115.00	N/A
Q1725	Greenbrook Academy	North Hunterdon/Voorhees	WCSS	\$308.27	N/A

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Contracted Routes -			August 23, 2018 - August 31, 2019		
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
H-1819	Woodglen/V V	Hampton	First Student	\$154.00	N/A
1900	Celebrate Children	Bethlehem, H.C.	First Student	\$449.00	\$125.00
1901	Eden Institute	Lambertville, Flem-Raritan	Joy Transport	\$330.00	2 @ \$60.00
1902	High Bridge Mid.School	High Bridge, Hampton, DVR	DVR	\$240.00	N/A
1904	Hunterdon Central	North Hunterdon, DVR	Cassidy	\$188.00	N/A
1906	Midland	Hunterdon Central	Joy Transport	\$375.00	\$55.00
1907	Newmark High	Hunterdon Central	DVR	\$275.00	N/A
1910	North Hunterdon	North Hunterdon/Voorhees	Cassidy	\$157.00	N/A
1911	NuView Academy	Clinton Twp.	Cassidy	\$188.00	N/A

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1913	Rutgers Day	North Hunterdon	Joy Transport	\$330.00	N/A
1914	Sage Day School	Hunterdon Central	DVR	\$275.00	N/A
1916	Rock Brook School	Clinton Twp.	Cassidy	\$188.00	N/A
1917	Allegro	North, Tewksbury Twp.	Joy Transport	\$330.00	\$60.00
1918	Voorhees	North Hunterdon/Voorhees	DVR	\$207.00	N/A
1920	Center School	South Hunterdon	Alyft Transport	\$214.00	N/A
1921	North Hunterdon	North Hunterdon/Voorhees	Cassidy	\$189.00	N/A
1922	Voorhees	North Hunterdon/Voorhees	Cassidy	\$192.00	\$92.00
1923	North Hunterdon	North Hunterdon/Voorhees	Cassidy	\$192.00	N/A
1924	Voorhees	North Hunterdon/Voorhees	Cassidy	\$192.00	\$80.00
1925	Garfield Park Academy	South Hunterdon	Cassidy	\$239.00	N/A
1926	ECLC	Clinton Twp.	Alyft Transport	\$234.00	\$63.00
1927	ESC @ Hoffmans	North Hunterdon, Bethlehem	DVR	\$165.00	N/A
1928	ESC @ Hoffmans	Bethlehem	Cassidy	\$187.00	N/A
1929	H. C./JP Case	H.C., Flem-Raritan	DVR	\$262.00	N/A
1930	Cooper Hill School	Flem-Raritan	Joy Transport	\$350.00	\$60.00
1931	Voorhees	North Hunterdon/Voorhees	HCESC	\$192.00	N/A
1932	ARC Kohler	Readington Twp	Joy Transport	\$345.00	\$60.00
1933	Voorhees	North Hunterdon/Voorhees	First Student	\$258.00	N/A

**West Orange**

g

Contracted Renewal Routes - Morris County ESC				September 1, 2018 - June 30, 2019	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
CS003	PG Chambers	Morristown	HCESC	\$197.51	\$49.00
CS121	PG Chambers	E. Hanover, Montville	HCESC	\$204.58	\$36.00
CS166	PG Chambers	Pinebrook, Montville	HCESC	\$228.34	\$50.00
CS193	King Road School	Morristown, Mendham	HCESC	\$198.86	N/A
CS288	Childrens Institute	Madison, Harding	HCESC	\$254.81	\$75.00
CN976	DLC	Morris	HCESC	\$286.76	2 @ \$75/00 ea.

2 amend Special Education Transportation Routes, approved at the June 26, 2018 Executive Committee meeting, as listed:

Contracted Renewal Routes - Sussex County Cooperative				June 26, 2018 to August 26, 2018	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
SR-296	Horizon School	S.Orange, W. Orange	HCESC	\$339.84	N/A
SR-337	ECLC	Caldwell, Verona, Fairfield	HCESC	\$339.84	N/A
SR-346	Phoenix Center	West Orange	HCESC	\$364.14	N/A
SR-357	Sawtelle Learning Center	S. Orange	HCESC	\$339.84	N/A
SR-372	Cornerstone Day School	W. Orange Livingston	HCESC	\$323.69	N/A

TO:

Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
SR-296	Horizon School	S.Orange, W. Orange	HCESC	\$344.96	N/A
SR-337	ECLC	Caldwell, Verona, Fairfield	HCESC	\$344.96	N/A
SR-346	Phoenix Center	West Orange	HCESC	\$369.60	\$70.00
SR-357	Sawtelle Learning Center	S. Orange	HCESC	\$344.96	N/A
SR-372	Cornerstone Day School	W. Orange Livingston	HCESC	\$328.55	\$70.00

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- 3 approve Joint Agreement Non Public Transportation Routes for the 2018-2019 School Year, at the following annual rates:

Route#	Destination	Sending District	Contractor	Route Per Annum
NP19095	ICS, Annandale	Clinton Twp., Alexandria, Union, Clin Pub.	HCESC	\$218.00
NP19099	ICS, Annandale	Clinton Twp., Lebanon Boro	HCESC	\$217.00

- 4 approve Parental Contracts for Transportation Routes for the 2018-2019 School Year, at the following annual rates:

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
P17181	Voorhees High School	North Hunterdon - Voorhees	Barbara Hoffman	\$9,000.00	N/A
P17182	Center School	North Hunterdon - Voorhees	John Pfeufer	\$18,000.00	N/A

- 5 approve Joint Transportation Agreement with North Hunterdon Voorhees Regional School District for the 2018-2019 School Year; at the following annual rates:

**North Hunterdon Voorhees Regional District 2018-2019**

Route #	School Served	District	Contractor	Per annum
39	NORTH HUNTERDON	NORTH HUNTERDON	DELAWARE VALLEY RHSD	\$25,303.85
5	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$20,835.83
8	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$50,147.97
12	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$20,837.21
18	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$30,593.19
19	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$25,381.49
21	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$26,677.14
22	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$27,788.69
26	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$30,593.19
28	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$30,593.19
3:15 N3	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$13,563.98
3:15 N4	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$13,563.98
3:15 N5	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$13,563.98
30	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$35,522.70
31	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$30,593.19
37	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$33,922.74
41	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$34,459.49
43	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$19,301.65
44	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$26,677.14
47	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$26,677.14
48	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$26,677.14
49	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$30,593.19
50	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$23,884.93
51	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$46,473.34
54	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$45,824.87
56	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$39,283.57
58	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$22,118.02
1	VOORHEES	VOORHEES	FIRST STUDENT	\$23,369.03
2	VOORHEES	VOORHEES	FIRST STUDENT	\$20,776.17
3	VOORHEES	VOORHEES	FIRST STUDENT	\$23,667.36
4	VOORHEES	VOORHEES	FIRST STUDENT	\$22,388.39
6	VOORHEES	VOORHEES	FIRST STUDENT	\$22,388.39
10	VOORHEES	VOORHEES	FIRST STUDENT	\$22,909.08
15	VOORHEES	VOORHEES	FIRST STUDENT	\$16,765.78

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16	VOORHEES	VOORHEES	FIRST STUDENT	\$44,183.46
17	VOORHEES	VOORHEES	FIRST STUDENT	\$23,880.76
20	VOORHEES	VOORHEES	FIRST STUDENT	\$22,388.39
24	VOORHEES	VOORHEES	FIRST STUDENT	\$44,183.46
29	VOORHEES	VOORHEES	FIRST STUDENT	\$51,877.22
3:15 V1	VOORHEES	VOORHEES	FIRST STUDENT	\$19,305.48
3:15 V2	VOORHEES	VOORHEES	FIRST STUDENT	\$9,835.21
3:15 V3	VOORHEES	VOORHEES	FIRST STUDENT	\$9,835.21
3:15 V4	VOORHEES	VOORHEES	FIRST STUDENT	\$13,563.98
3:15 V5	VOORHEES	VOORHEES	FIRST STUDENT	\$13,563.98
3:15 V6	VOORHEES	VOORHEES	FIRST STUDENT	\$13,563.98
32	VOORHEES	VOORHEES	FIRST STUDENT	\$22,388.39
33	VOORHEES	VOORHEES	FIRST STUDENT	\$44,183.46
34	VOORHEES	VOORHEES	FIRST STUDENT	\$22,908.07
35	VOORHEES	VOORHEES	FIRST STUDENT	\$23,369.03
38	VOORHEES	VOORHEES	FIRST STUDENT	\$23,635.32
40	VOORHEES	VOORHEES	FIRST STUDENT	\$32,717.05
42	VOORHEES	VOORHEES	FIRST STUDENT	\$30,593.19
45	VOORHEES	VOORHEES	FIRST STUDENT	\$41,786.90
46	VOORHEES	VOORHEES	FIRST STUDENT	\$33,922.74
52	VOORHEES	VOORHEES	FIRST STUDENT	\$20,776.17
55	VOORHEES	VOORHEES	FIRST STUDENT	\$41,137.14
VB AM	VOORHEES	VOORHEES	FIRST STUDENT	\$14,109.46
VBC AM	VOORHEES	VOORHEES	FIRST STUDENT	\$12,160.75
VBC NOON	VOORHEES	VOORHEES	FIRST STUDENT	\$20,154.18
VVN PM	VOORHEES	VOORHEES	FIRST STUDENT	\$11,972.40
7	NORTH HUNTERDON	NORTH HUNTERDON	HUNTERDON ESC	\$44,242.83
27	NORTH HUNTERDON	NORTH HUNTERDON	HUNTERDON ESC	\$24,262.19
3:15 N1	NORTH HUNTERDON	NORTH HUNTERDON	HUNTERDON ESC	\$8,563.13
36	NORTH HUNTERDON	NORTH HUNTERDON	HUNTERDON ESC	\$24,262.19
HCV AM	NORTH/VOORHEES	NORTH/VOORHEES	HUNTERDON ESC	\$8,563.13
HCV NOON	NORTH/VOORHEES	NORTH/VOORHEES	HUNTERDON ESC	\$8,563.13
HCV PM	NORTH/VOORHEES	NORTH/VOORHEES	HUNTERDON ESC	\$8,563.13
59	VOORHEES	VOORHEES	HUNTERDON ESC	\$23,045.70
BCV NOON	VOORHEES	VOORHEES	HUNTERDON ESC	\$11,115.48
VB NOON	VOORHEES	VOORHEES	HUNTERDON ESC	\$11,115.48
0	NORTH HUNTERDON	NORTH HUNTERDON	KENSINGTON BUS CO	\$53,390.30
11	NORTH HUNTERDON	NORTH HUNTERDON	KENSINGTON BUS CO	\$28,569.07
25A	NORTH HUNTERDON	NORTH HUNTERDON	KENSINGTON BUS CO	\$52,567.08
25B	NORTH HUNTERDON	NORTH HUNTERDON	KENSINGTON BUS CO	\$28,569.07
3:15 N2	NORTH HUNTERDON	NORTH HUNTERDON	KENSINGTON BUS CO	\$4,571.05
14	NORTH HUNTERDON	NORTH HUNTERDON	SNYDER BUS SERVICE	\$23,417.86
HCV NOON BARTLES	NORTH HUNTERDON	NORTH HUNTERDON	SNYDER BUS SERVICE	\$7,961.95
5	NORTH HUNTERDON	NORTH HUNTERDON	DELAWARE VALLEY RHSD	\$29,373.95

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56	NORTH HUNTERDON	NORTH HUNTERDON	DELAWARE VALLEY RHSD	\$29,373.95
57	NORTH HUNTERDON	NORTH HUNTERDON	FIRST STUDENT	\$44,705.00

- 6 approve Coordinated Transportation Renewals with Clinton Glen Gardner School district; as listed  
**Clinton-Glen Gardner School District 2018-2019**

<b>Contracted Routes</b>					<b>August 30, 2018 to June 30, 2019</b>	
<b>Route#</b>	<b>Destination</b>	<b>Sending District</b>	<b>Contractor</b>	<b>Route Per Annum</b>	<b>Aide Per Annum</b>	
GG1	Clinton Public School	Glen Gardner	HCESC	\$36,767.48	N/A	
GG2	Clinton Public School	Glen Gardner	HCESC	\$36,767.48	N/A	
GG3	Clinton Public School	Glen Gardner	HCESC	\$36,767.48	N/A	
GG4	Clinton Public School	Glen Gardner	HCESC	\$36,767.48	N/A	

- 7 provide Routing Services to Clinton Glen Gardner Borough School District for the 2018-19 School Year, at a rate of \$2,500.00
- 8 approve Joint Transportation Agreement with Franklin Township for the 2018-2019 School Year, at the following annual rates:

<b>Route #</b>	<b>School Served</b>	<b>District</b>	<b>Contractor</b>	<b>Per annum</b>
A	FRANKLIN TOWNSHIP	FRANKLIN TOWNSHIP	FIRST STUDENT	\$23,884.94
B	FRANKLIN TOWNSHIP	FRANKLIN TOWNSHIP	FIRST STUDENT	\$25,381.49
C	FRANKLIN TOWNSHIP	FRANKLIN TOWNSHIP	FIRST STUDENT	\$23,884.94
D	FRANKLIN TOWNSHIP	FRANKLIN TOWNSHIP	KENSINGTON BUS CO	\$28,569.07
E	FRANKLIN TOWNSHIP	FRANKLIN TOWNSHIP	KENSINGTON BUS CO	\$28,569.07
F06	FRANKLIN TOWNSHIP	FRANKLIN TOWNSHIP	FIRST STUDENT	\$20,837.21

- 9 approve Joint Transportation Agreement with Union Township for the 2018-2019 School Year, at the following annual rates:

<b>Route #</b>	<b>School Served</b>	<b>District</b>	<b>Contractor</b>	<b>Per annum</b>
U1	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$27,844.28
U3	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$30,750.71
U4	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$31,662.83
U5	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$29,467.13
U7	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$27,844.28
U8	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$27,844.28
U9	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$27,844.28
U10	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$33,347.89
U11	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$30,750.71
U13	UNION TOWNSHIP	UNION TOWNSHIP	FIRST STUDENT	\$25,084.24

- 10 approve Joint Transportation Agreement with Lebanon Township for the 2018-2019 School Year, at the following annual rates:

<b>Route #</b>	<b>School Served</b>	<b>District</b>	<b>Contractor</b>	<b>Per annum</b>
LT1	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,615.20
2	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,388.38
LT3	LEBANON TOWNSHIP	LEBANON TOWNSHIP	DELAWARE VALLEY RHSD	\$20,255.42
4	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,388.38
8	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,388.38
9	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,388.38
LT10	LEBANON TOWNSHIP	LEBANON TOWNSHIP	SNYDER BUS SERVICE	\$23,417.86
LT11	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$20,105.97
LT12	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$26,363.94
LT13	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,118.03
LT14	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$20,843.22
LT15	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,111.15
LT16	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$20,105.97
LT17	LEBANON TOWNSHIP	LEBANON TOWNSHIP	FIRST STUDENT	\$22,615.20

- 11 approve Proprietary purchase of Angel Trax supplies and services, as part of N.J.S.A. 18A:18A-2c, based on the economic justification and specialization nature. Angel Trax supplies and services are compatible with the existing Angel Trax systems in place in HCESC transportation vehicles
- 12 provide Marco B. Munoz-Campos training for Class B CDL with Passenger, Student and Air brake endorsements, at a fee of \$300.00, effective June 14, 2018
- 13 provide Montha Mele training for Class B CDL with Passenger, Student and Air Brake endorsements, at a fee of \$800.00, effective July 11, 2018
- 14 provide Nicolas Charles training for Class B CDL with Passenger, Student and Air brake endorsements, at a fee of \$300.00, effective July 10, 2018



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- 15 provide Ayonia J. Elam training for Class B CDL with Passenger, Student and Air brake endorsements, at a fee of \$300.00, effective July 18, 2018
- 16 provide Rasheem Salaam training for Class B CDL with Passenger, Student and Air brake endorsements, at a fee of \$300.00, effective August 15, 2018
- 17 approve Interlocal Vehicle Sale Agreement with West Orange Board of Education, effective June 14, 2018, for HCESC to sell their used school vehicles, as needed, for an administrative fee of 10% of the sale price
- 18 donate 1994 Trailer, VIN 1M9BP1827R1413389, to West Amwell Plaza, Inc (SRED Property, LLC)

- 19 amend the following, approved at the June 5, 2018 Board of Directors meeting:  
approve the sale of the following vehicles to Morris County Educational Services Commission as negotiated, per N.J.S.A. 18A:18A-5b:

#	Location	Description	Vin	Price
V242	WO	2015 Thomas 24 Passenger	1GD373BG8E1136541	\$38,000.00
353	WO	2016 Thomas C-2 54 Passenger	4UZABRDT8GCGR2166	\$70,000.00
360	WO	2016 Thomas C-2 54 Passenger	4UZABRDT6GCGR2165	\$70,000.00

to:

approve the sale of the following vehicles to Delsea Regional Board of Education, as negotiated, per N.J.S.A. 18A:18A-5b:

#	Location	Description	Vin	Price
V242	WO	2015 Thomas 24 Passenger	1GD373BG8E1136541	\$38,000.00
353	WO	2016 Thomas C-2 54 Passenger	4UZABRDT8GCGR2166	\$70,000.00
360	WO	2016 Thomas C-2 54 Passenger	4UZABRDT6GCGR2165	\$70,000.00

- 20 award the sale of School Transportation Vehicles for Bid #18-06, as follows:

(ATTACHMENT)

**GLEN GARDNER**

#	Year	Passenger	VIN #	Make/Model	Top Offer	Results
19	2006	54	1BAKFCKH66F231092	BlueBird Vision	\$377.00	Jersey One
515	2005	54	1BAKFCKH05F226615	BlueBird Vision	\$350.00	Car Country
520	2005	54	1BAKFCKH65F226620	BlueBird Vision	\$366.00	Jersey One
V29	2003	16	1GBHG31F721139000	GM/BlueBird	\$200.00	Car Country
21	2005	54	1BAKFCKH35F226611	BlueBird Vision	\$371.00	REJECT- REBID

- 21 approve Joint Transportation agreement, for the 2018 - 2019 School Year, for the following:  
Bergenfield Public School District    Jersey City School District    Manville Board of Education    Middle Twp. Public School
- 22 approve Joint Transportation agreement, for the 2017 - 2018 School Year, for the following:  
Long Branch Board of Education    Newark Public Schools    South Orange & Maplewood

**MOTIONS PASSED UNANIMOUSLY**

Laurie Markowski moved, seconded by Kevin Gilman to approve action items XI L - IX N

**I. PERSONNEL**

approve the following personnel items, as recommended by the Superintendent:

**1 Appointments\***

to approve the following 2018 - 2019 appointment(s):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
William Groff	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Vincent Jerome	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Beity Olan	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Mason Pollard	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Esperance Provillon	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Kaia Savage	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Mamie Simmons	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Bonny Walcott	P/T Security	West Orange	\$15.00 / hour	07/01/2018
Jamil Buckuse	P/T Bus Monitor	West Orange	\$14.75 / hour	07/03/2018
James Laskey	P/T Bus Driver	Glen Gardner	\$22.00 / hour	08/06/2018

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Kemiesha Deago	P/T Bus Monitor	West Orange	\$14.75 / hour	08/17/2018
Carlo Esperance	P/T Bus Driver	West Orange	\$20.50 / hour	08/17/2018
Cesar Lamarre	P/T Bus Driver	West Orange	\$20.50 / hour	08/17/2018
Phebe Raphael	P/T Bus Driver	West Orange	\$20.50 / hour	08/17/2018
Deborah Rozmerski	P/T Bus Monitor	Glen Gardner	\$12.00 / hour	08/28/2018
Caitlin Dombrowski	P/T School Nurse	School Services	\$33.00 / hour	09/01/2018
Andrea Buerstella	P/T Teacher Assistant	Lebanon Twp.	\$15.75 / hour	09/01/2018
Colleen Rossetti	P/T Speech Teacher	School Services	\$50.25 / hour	09/01/2018
Keri Schwalje	P/T Teacher Assistant	FRRSD	\$16.14 / hour	09/01/2018
Cheryl Internosica	P/T Teacher Assistant	FRRSD	\$16.14 / hour	09/01/2018
Allan Conover	P/T Teacher Assistant	Hampton @ High Bridge	\$16.88 / hour	09/01/2018
Malgorzata Strep	P/T Teacher Assistant	FRRSD	\$16.14 / hour	09/01/2018
Tara Yacullo	P/T Teacher Assistant	FRRSD	\$16.14 / hour	09/01/2018
Agnes Murray	Principal (10 Month)	ESC Academy	\$70,000.00	09/01/2018
Debra Woods	P/T Teacher Assistant	Bethlehem@Hampton	\$15.75 / hour	09/01/2018
Joanne Hala	P/T Teacher	Adult Basic Education	\$91.00 / class	10/01/2018
<i>*pending completion of required paperwork</i>				
2	to rescind the following appointment approved at the May 1, 2018 Board of Directors' meeting:			
	Lesley Dignazio	P/T Teacher	School Services	\$56.38 / hour 09/01/2018
3	to rescind the following appointments approved at the June 5, 2018 Board of Directors' meeting:			
	Douglas Hamway	Teacher (Summer School)	School Services	\$33.00 / hour 07/09/2018
	Brian Thomas	Teacher (Summer School)	School Services	\$33.00 / hour 07/09/2018
4	to amend the following renewals approved at the May 1, 2018 Board of Directors' meeting:			
	Laurie Browne	Administrative Assistant	School Services	\$42,537.50 07/01/2018
	to			
	Laurie Browne	Administrative Ass't / Office Mar Business Office		\$47,000.00 07/01/2018
	Lisa Polesky	P/T Instructor	Adult Basic Education	\$43,788.74 07/01/2018
	to			
	Lisa Polesky	P/T Instructor	Adult Basic Education	\$44,824.61 07/01/2018
	Roxanne Wolf	Administrative Assistant	Cooperative Purchasing	\$38,843.17 07/01/2018
	to			
	Roxanne Wolf	Administrative Assistant	Cooperative Purchasing	\$41,000.00 07/01/2018
	Barbara Pierrone	P/T Administrative Assistant	Glen Gardner	\$16.40 07/01/2018
	to			
	Barbara Pierrone	Dispatcher	Glen Gardner	\$16.70 07/01/2018
	Vincent Jerome	Mechanics' Helper	West Orange	\$16.40 07/01/2018
	to			
	Vincent Jerome	Mechanics' Helper	West Orange	\$16.70 07/01/2018
	Corinne Harris	Speech Teacher / Supervisor	School Services	\$79,012.79 09/01/2018
	to			
	Corinne Harris	P/T Speech Teacher	School Services	\$56.64 / hour 09/01/2018
	Kristopher Boganski	Teacher	School Services	\$42,865.50 09/01/2018
	to			
	Kristopher Boganski	Teacher	School Services	\$51,624.40 09/01/2018
	Donna Badgwell	Teacher	School Services	\$51,623.10 09/01/2018
	to			
	Donna Badgwell	Teacher	School Services	\$66,189.38 09/01/2018

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María Duran	P/T Teacher Assistant	ESC Academy	\$30,239.82	09/01/2018
to				
María Duran	P/T Teacher Assistant	ESC Academy	\$30,995.81	09/01/2018
Sarah Chittenden	Spec Ed Coordinator/SSW	School Services	\$69,656.44	09/01/2018
to				
Sarah Chittenden	Spec Ed Coordinator/SSW	School Services	\$71,397.85	09/01/2018

5 to amend the following appointment(s) approved at the June 05, 2018 Board of Directors' meeting:

Kathleen Moreland	Administrative Assistant / AP	Business Office	\$22.86	07/01/2018
to				
Kathleen Moreland	Administrative Assistant / AP	Business Office	\$25.00	07/01/2018
Demetria Sahijuan	Custodian	Hoffmans Crossing	\$28,290.72	07/01/2018
to				
Demetria Sahijuan	Custodian	Hoffmans Crossing	\$28,997.99	07/01/2018

6 **Summer Appointments**

to approve the following summer appointments through August 31, 2018

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
David Lutzky	School Services	Hoffmans Crossing	\$40.00 / hour	07/01/2018
Sandra Pettesch	Instructor	Adult Basic Education	\$30.00 / hour	07/01/2018
Sandy Ghanim	TA Liaison	School Services	\$20.00/ hour	07/01/2018
Lorie King	TA Liaison	School Services	\$20.00/ hour	07/01/2018
Debra O'Grady	TA Liaison	School Services	\$20.00/ hour	07/01/2018
Irene Silvestri	TA Liaison	School Services	\$20.00/ hour	07/01/2018
Karen Smith	TA Liaison	School Services	\$20.00/ hour	07/01/2018
Wendy VanDine	TA Liaison	School Services	\$20.00/ hour	07/01/2018

7 **Leaves of Absence (LOA)\***

to approve the following leave(s) of absence

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Carol Griffin-Howell	P/T Teacher Assistant	HCVSD	FMLA	6/13/18-6/15/18 (paid)
Yasmin Findeis	Administrative Assistant	Hoffmans Crossing	FMLA	7/13/18-7/27/18 (paid)
Mamie Simmons	P/T Bus Monitor	West Orange	FMLA	9/4/18 - 9/11/18 (paid) 9/12/18 to 11/16/18 (unpaid)

\* pending completion of required paperwork

8 amend the following leave of absence approved at the June 5, 2018 Board of Directors' meeting

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Ronald DiSalvi	Custodian	ESC School WA	FMLA	05/23/18 to 08/14/18 (paid)
to				
Ronald DiSalvi	Custodian	ESC School WA	FMLA	05/23/18 to 08/31/18 (paid)

9 **Resignations / Retirements / Terminations**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Hanan Hamed	P / T Teacher Assistant	Vineland@East Amwell	Resignation	05/25/2018
Joseph Jean-Baptiste	P/ T Bus Driver	West Orange	Retirement	06/22/2018
Cathleen McCaughey	P/ T Bus Driver	Glen Gardner	Retirement	06/30/2018
Sara Charneski	P / T Teacher Assistant	Bedminster	Resignation	07/03/2018
Michele Beckman	P / T Teacher Assistant	FRRSD	Resignation	07/03/2018
Dawn Reich	P / T Teacher Assistant	FRRSD	Resignation	07/16/2018

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Michelle Cirotti	P / T Teacher Assistant	Lebanon Township	Resignation	07/16/2018
Devyn Mc Grew	P / T Teacher Assistant	Clinton Public	Resignation	07/23/2018
Teri Brown-Biondo	P / T Teacher Assistant	ESC School	Resignation	07/27/2018
Mariel Sanchez	P / T Teacher Assistant	HCVSD	Resignation	08/13/2018
Domenica Saunders	P / T Teacher Assistant	FRRSD	Resignation	08/14/2018
Kaitlin McDonough	P / T Teacher Assistant	FRRSD	Resignation	08/20/2018
Briana DiMaggio	P / T Teacher Assistant	Bedminster	Resignation	08/21/2018
Brenda McKnight	P / T Teacher Assistant	FRRSD	Resignation	08/27/2018
Kelly Eder	Supervisor / SSW	School Services	Resignation	09/20/2018

- 10 appoint Donna Badgwell as HOSA-Future Health Professionals Club Advisor for Hunterdon County Vocational School District at a stipend of \$2500 for the 2018 - 2019 school year
- 11 approve Donna Badgwell for curriculum / program development at an hourly rate of \$45, for up to 80 hours effective July 1, 2018 through June 30, 2019
- 12 approve a 2018-2019 Years of Service stipend in the amount of \$100 to the following part-time Off-Site Teaching Assistants in recognition of 5 years of service:

Laurie Fenneman	Halina Piascik
Gail Ferdinando	Bryan Schultz
Sandy Ghanim	Kevin Sullivan
Ana Headley	Jeanne Whalen
Anita Holland	Karen Wheatley
JoAnn Kernan	Magdalena Wojtowicz
Karen Mecadon	

- 13 approve a 2018-2019 stipend of \$2,000 for Paraprofessional Liaisons to:
- |                 |               |              |              |
|-----------------|---------------|--------------|--------------|
| Irene Silvestri | Lorie King    | Karen Smith  | Susan Eberle |
| Wendy Van Dine  | Debra O'Grady | Sandy Ghanim |              |

**M PROFESSIONAL DEVELOPMENT**

- 1 Approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Assistant SBA	Intro to NJASBO	10/03/2018	\$50.00
Admin Ass't	Intro to NJASBO	10/03/2018	\$50.00
Coordinator, Adult Literacy	GSETA Conference	10/03/18 - 10/04/18	\$300.00
Assistant SBA	Public School Purchasing	10/10 & 10/16/18	\$453.00
Admin Ass't	Public School Purchasing	10/10 & 10/16/18	\$453.00
Admin Ass't	Public School Purchasing	10/10 & 10/16/18	\$453.00
District Nurse	NJAAP Conference	10/17/2018	\$175.00
Assistant SBA	Lease Purchasing	12/11/2018	\$50.00
Personnal Coordinator	Lease Purchasing	12/11/2018	\$50.00
Superintendent	HCASA Conference	09/27/18 - 09/28/18	\$182.90

**N BENEFITS**

- 1 offer eligible employees a Flexible Spending Account, at an annual cost of \$58.80, effective September 1, 2018 through August 31, 2019, through payroll deductions, as follows:

	<u># of Pays</u>	<u>Amount Per Pay</u>
10 month employee	20	\$2.94
12 month employee	24	\$2.45

**MOTIONS PASSED UNANIMOUSLY**

XII **UNFINISHED BUSINESS**

XIII **NEW BUSINESS**

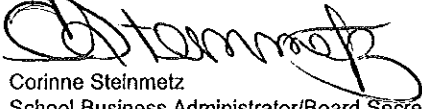
XIV **CITIZENS ADDRESS THE BOARD OF DIRECTORS**

Board of Directors Meeting  
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XV ADJOURNMENT

Joseph Somers moved, seconded by Brett Reina to adjourn the meeting. Since there was no further action to discuss, the meeting adjourned at 4:58pm

Respectfully submitted by:



Corinne Steinmetz  
School Business Administrator/Board Secretary

VB

Board of Directors Meeting  
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EXECUTIVE MINUTES

**BOARD MEMBERS**

Charles Miller (E AMWELL), President  
Jennifer Giordano (BEDMINSTER)  
Linda Ubry (DELAWARE)  
Laurie Markowski (FLEMINGTON RARITAN REG)  
Kevin Gillman (HUNT CO VOTECH)

Teresa Kane (MILFORD)  
Brett Reina (DEL-VAL REG)  
Joseph Somers (HOLLAND)  
Donna Herbel (KINGWOOD)  
Jennifer Sigler (UNION)

**ADMINISTRATION / STAFF PRESENT**

Marie B. Kisch (SUPERINTENDENT)

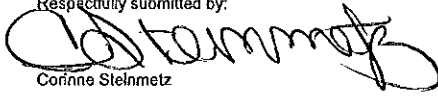
Corinne Steinmetz (SCHOOL BUS ADMIN)

At 4:24 pm the Board of Directors entered into Executive Session

Marie Gorey reviewed terms and conditions of union negotiations

At 4:31 on Donna Herbel moved, seconded by Jennifer Sigler to return to Public Session  
MOTION PASSED UNANIMOUSLY

Respectfully submitted by:



Corinne Steinmetz  
Board Secretary