

HUNTERDON COUNTY
EDUCATIONAL SERVICES COMMISSION
EXECUTIVE COMMITTEE MEETING

July 16, 2014

MINUTES

REPRESENTATIVE ASSEMBLY MEMBERS PRESENT

Charles Miller (E AMWELL) - PRESIDENT
Tom Bruhl (DELAWARE) - VICE PRESIDENT

Jason Komegay (LEBANON TWP)
Greg Nolan (Flemington-Raritan)

ADMINISTRATION PRESENT

Marie Kisch (SUPERINTENDENT)

Corinne Steinmetz (SBA/BOARD SECRETARY)

CALL TO ORDER

At **4:20 pm** in the Adult Literacy Building, 200 Main Street Flemington, New Jersey, **Board President Charles Miller** called the meeting to order.

Motion moved by Tom Bruhl, seconded by Greg Nolan to approve the following items to be ratified by the Board of Directors at the August 26, 2014 meeting:

A ADMINISTRATION

- 1 authorize administration to award to lowest responsible bidder as per NJSA 18A - Pubic School Contracts Law, for the following bids:
 - a 5 Year Lease Purchase Bid # LEASE 15-01; for (2) Glen Gardner Vehicles for an amount up to \$175,000
 - b 8 Passenger Full Size Vans Bid #14/15-Trans-1; for HCESC and Cooperative members
 - c Sale of vehicles Bid #Trans 14-02; for sale of variety of Glen Gardner and West Orange vehicles

B TRANSPORTATION

- 1 sell vehicles, as negotiated, per NJSA 18A:18A-5c as follows:

Unit #	Description	VIN	SALE TO	AMOUNT
413	005 Bluebird All American FE 39	1BABDCKA75F227835	Maher Terminals LLC	\$15,000.00
27	2005 Bluebird Vision 54P	1BAKFCKHX5F226637	Michael Loori Bus Co	\$12,000.00

C SCHOOLS

- 1 rescind the approval from June 26, 2014 to utilize Commercial Floor Covering & Installation HCESC Bid #160 for the purchase and/or installation of floor tile and supplies required to replace floors at Tewksbury Academy in rooms 15, 17, 19, 21 and administrative hallway.
- 2 award floor replacement project to B&G Restoration Inc, lowest respondent of quotes, at a rate of \$16,660 as follows:

	B&G Restoration	Nick Restoration	Four Strong Builders	Four Strong Builders (2)	Commercial Interiors Direct Inc
Installation					
Room 15 (700 Sq Ft)	\$ 2,400.00	\$ 2,700.00	\$ 2,900.00	\$ 3,200.00	
Room 17 (650 Sq Ft)	\$ 2,260.00	\$ 2,400.00	\$ 2,900.00	\$ 2,999.00	
Room 19 (1053 Sq Ft)	\$ 3,650.00	\$ 4,054.00	\$ 4,100.00	\$ 4,990.00	
Room 21 (1053 Sq Ft)	\$ 3,650.00	\$ 4,054.00	\$ 4,200.00	\$ 4,990.00	
Hallway (1360 Sq Ft)	\$ 4,700.00	\$ 5,136.00	\$ 5,100.00	\$ 5,990.00	
TOTAL	\$ 16,660.00	\$ 18,344.00	\$ 19,200.00	\$ 22,169.00	\$ 19,067.76

- 3 increase Tewksbury School budget \$30,205.00 to cover construction costs for removal and replacement of floor tile in Rooms 15, 17, 19, 32 and administrative hallway.

D PURCHASING

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

#	DISTRICT
268	Town of Secaucus

- 2 rescind the award for Halon Fire Suppression System to Fire & Security Technologies, for non-acceptance, approved at the June 26, 2014 meeting, as follows:

Halon Fire Suppression Systems

Allied Fire & Safety	\$91.80/hour	18.5% Parts Markup	Bergen, Essex, Hudson, Passaic, Union, Sussex, Burlington, Ocean, Camden, Monmouth, Gloucester, Cumberland, Cape May & Atlantic & Salem Counties
Fire & Security Technologies	\$77/hour	10% Parts Markup	Warren, Morris, Somerset, Hunterdon, Mercer & Middlesex Counties

- 3 award Halon Fire Suppression System, as follows:

Halon Fire Suppression Systems

Allied Fire & Safety	\$91.80/hour	18.5% Parts Markup	All counties
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Effective 7/1/14 - 11/1/15**E PERSONNEL**

- approve Transportation Office Manager job description, as attached:
- terminate Charlotte Culver-Winkler, Coordinator effective July 18, 2014

Discussion: Discussed letter to Flemington-Raritan regarding positive attendance and turnover percentages

F PROFESSIONAL DEVELOPMENT

- 1 approve the following staff members for professional development workshops:

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Off-Site Teacher Assistant	Applied Behavior Analysis Data Collection	7/3/2014	\$40 to be charged to assigned district

MOTIONS APPROVED, pending ratification

Respectfully submitted by:

Corinne Steinmetz
SBA/Board Secretary