

HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING

February 2, 2021
MINUTES

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors was held virtually through electronic platform

I OPEN PUBLIC MEETING STATEMENT

This meeting was held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and adequate notice has been published in the The Courier News. Notice was also posted on the HCESC website and a copy has been sent to the county office.

II ROLL CALL

MEMBERS PRESENT

Charles Miller, President (EAST AMWELL)
Jennifer Giordano (BEDMINSTER)
Mary Lyons (DELAWARE TWP)
Gerald (Jerry) Bowers (DEL VAL)
Charles Miller, President (EAST AMWELL)
Kari McGann (FLEMINGTON-RARITAN)

Jason Kornegay (HAMPTON)
Kevin Gilman (HUNTERDON VOCATIONAL)
Donna Herbel (KINGWOOD)
Jason Kornegay, Vice President (LEBANON TWP)
Teresa Kane (MILFORD BOROUGH)
Jennifer Sigler (UNION TWP)

ADMINISTRATION PRESENT

Marie B. Gorey (SUPERINTENDENT)
Christina Greaves (PARAPROFESSIONAL COORDINATOR)

Corinne Steinmetz (SCHOOL BUSINESS ADMINISTRATOR)
Heidi Gara (ASST SCHOOL BUSINESS ADMINISTRATOR)

GUEST

Andrew Russano (KINGWOOD ALT)

III CALL TO ORDER

President Charles Miller opened the meeting at 4:19 pm

IV CITIZENS ADDRESS THE BOARD OF DIRECTORS NONE

V ADOPT AGENDA

Jennifer Sigler moved, seconded by Mary Lyons to adopt the agenda including additional items
MOTION PASSED UNANIMOUSLY

Jason Kornegay moved, seconded by Kevin Gilman to approve action items VI, VII and VIII to:

VI APPROVAL OF MINUTES

A approve Board of Directors Board Minutes January 12, 2021, as submitted by Board Secretary

VII FINANCIAL REPORTS

- A approve the unaudited December 2020 Board Secretary Report
- B approve the audited June 2020 Board Secretary Report
- C approve the line item transfers and budget appropriations for the period of January 1-31, 2021 (Adj #125-130)
- D approve the unaudited January 2021 Board Secretary Report

VIII LIST OF BILLS

- A Kevin Gilman moved, seconded by Jennifer Sigler to approve the following list of bills
 - 1 January 2021 \$137,836.64 Hand checks
 - 2 January 2021 \$915,139.79 Payroll
 - 3 February 2, 2021 List of Bills \$926,277.84 Computer Generated
 - 4 January 14, 2021 \$910.00 Consultants
- \$1,980,164.27 TOTAL

MOTION PASSED UNANIMOUSLY

IX CORRESPONDENCE / COMMUNICATION

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X COMMITTEE MEETINGS

- A Building and Grounds, did not meet
- B Programs and Services, did not meet
- C Public Relations, did not meet
- D Policy, did not meet
- E Personnel, did not meet
- F Finance, did not meet
- G Executive, did not meet

XI POLICY No Action Items

XII SUPERINTENDENT'S REPORT

Marie Gorey reported programs are being held both Hybrid and in person. Hunterdon County is mostly in Hybrid model. West Orange BOE Transportation started last week. Thrive program has 3 additional adults - Hybrid model

A ADMINISTRATION

- 1 Mary Lyons moved, seconded by Jennifer Sigler to accept 2019-20 audit, as presented - No recommendations
MOTION PASSED UNANIMOUSLY

- B SCHOOLS** No Action Items
- C HOFFMANS CROSSING** No Action Items
- D TECHNOLOGY** No Action Items
- E ADULT BASIC EDUCATION** No Action Items
- F PARAPROFESSIONALS** No Action Items
- G LEASE PURCHASING** No Action Items

Kevin Gilman moved, seconded by Jennifer Giordano to approve action items XII H, J, K & L to:

H PURCHASING

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

#	DISTRICT
660	Wildwood Crest Board of Education
661	Tinton Falls, Borough of
- 2 authorize Administration to award the Art/Craft Supplies & Accessories bid #206
- 3 authorize Administration to award the Science Supplies & Equipment bid #HCESC-Cat-21-01b
- 4 authorize Administration to award the Abigail's Law Compliant Sensor System bid #HCESC-Trans-21-02

I DEPARTMENT OF SCHOOL SERVICES No Action Items

J TRANSPORTATION

- 1 authorize the purchase of transportation replacement vehicles for the 2021-2022 Budget year, as described below:

Qty	Location	Description	Vendor	Price	Total	Bid #
3	GG	2022 Thomas C2 54 Passenger Bus	H.A. DeHart Son, Inc	\$107,449.85	\$322,349.55	HCESC-Trans-19-17
5	WO	2022 Thomas C2 54 Passenger Bus	H.A. DeHart Son, Inc	\$112,831.10	\$564,155.50	HCESC-Trans-19-17

- 2 authorize administration to advertise for Lease Purchase in 2021-22 Budget, for (8) 2022 Thomas vehicles in the amount of \$886,505.05
- 3 approve Special Education Transportation Quoted Routes, as listed:

Quoted Routes		January 19, 2021 - May 28, 2021			
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
2129T	Calais School	Tewksbury Twp.	Cassidy Bus	\$222.00	N/A
2130T	Bright Beginnings	Hunterdon Central Reg. HS	Cassidy Bus	\$283.00	N/A

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- 4 approve Special Education Transportation Addendums to Routes, as listed:

Contracted Routes				September 1, 2020 June 30, 2021		
Route#	Destination	Sending District	Contractor	Route Per Diem	Adjusted Per Diem Cost	Adjustment Reason
1901	Eden Institute	Flemington Rar. /S. Hunterdon	Joy Transport	\$464.28	-\$61.90	Aide
1901	Eden Institute	Flemington Rar. /S. Hunterdon	Joy Transport	\$402.38	\$127.50	Mileage Inc.
1901	Eden Institute	Flemington Rar. /S. Hunterdon	Joy Transport	\$529.88	-\$61.90	Aide

K PERSONNEL

approve the following personnel items, as recommended by the Superintendent:

- 1 Appointments*

Name	Position	Location	Rate/Salary	Effective On or About
Nandhini Murugan	Teacher Assistant	Clinton Public School	\$16.00 / Hour	01/19/2021
Matthew Sakasitz	Teacher Assistant	FRRSD	\$16.00 / Hour	01/19/2021
Kristin Vogt	Teacher Assistant	Lebanon Township	\$16.00 / Hour	01/25/2021
Lisa Webster	Teacher Assistant	FRRSD	\$16.00 / Hour	01/26/2021
Louella Anderson	School Bus Monitor	West Orange	\$15.51/ Hour	01/26/2021
Mona Ferdinand	School Bus Monitor	West Orange	\$15.66 / Hour	01/26/2021
Sherly Zulme	School Bus Monitor	West Orange	\$15.36 / Hour	01/26/2021
Stephen Louis	School Bus Driver	West Orange	\$23.23 / Hour	01/26/2021
Holly Wheelock	Teacher	School Services	\$46,500 / Annual (prorat	01/27/2021
Heather Dunham	Teacher Assistant	FRRSD	\$16.00 / Hour	01/28/2021
Adriana Burton	Teacher Assistant	FRRSD	\$16.00 / Hour	02/01/2021
Sofia Tavera	Teacher Assistant	Clinton Public School	\$16.00 / Hour	02/01/2021

**pending completion of required paperwork*

- 2 Resignations / Retirements / Terminations

Name	Position	Location	Reason	Effective On or About
Guemps Dieurilus	School Bus Driver	West Orange	Termination	01/21/2021
Holly Wheelock	Teacher Assistant	FRRSD	Resignation	01/26/2021
Kaia Savage	School Bus Monitor	West Orange	Resignation	01/26/2021
William Groff	Mechanic	West Orange	Retirement	06/30/2021

- 3 Leave of Absences*

Name	Position	Location	Reason	Effective On or About
Renee Rauch	School Bus Driver	Glen Gardner	Medical	1/4/2021 to TBD Up to 56.5 Days Paid
Jean Francois	School Bus Driver	West Orange	Medical	1/28/2021 to TBD Up to 49 Days Paid

- 4 Amend the following leave of absence as approved at the Board of Directors' meeting on October 6, 2020

Name	Position	Location	Reason	Effective On or About
Agnes Murray	Thrive Supervisor	Hoffmans Crossing	FMLA	10/1/2020 - 12/24/2020 52 Days
To				
Agnes Murray	Thrive Supervisor	Hoffmans Crossing	FMLA	10/1/2020 - 01/31/2021 81 Days

- 5 Amend the following 1.00 FTE to .4 FTE furlough as approved at the Board of Directors' meeting on October 6, 2020

Name	Position	Location	Effective Date	End Date
Sharonda Thomas	Dispatcher	West Orange	10/05/2020	TBD
Gloria Smart	Dispatcher	West Orange	10/05/2020	TBD
To				
Sharonda Thomas	Dispatcher	West Orange	10/05/2020	1/22/2021
Gloria Smart	Dispatcher	West Orange	10/05/2020	1/22/2021

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L PROFESSIONAL DEVELOPMENT

- 1 approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Position	Workshop	Date	Cost
No Action Items			

MOTIONS PASSED with Gerald Bowers abstaining

XIII EXECUTIVE SESSION

Donna Herbel moved, seconded by Jennifer Sigler to enter into executive session at 4:58 pm

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of PERSONNEL matters; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

Action may be taken

MOTION PASSED UNANIMOUSLY

Board returned to public session at 5:18 pm

Jason Komegay moved, seconded by Jennifer Sigler to regretfully accept the retirement of Marie B. Gorey, Superintendent, effective June 30, 2021

MOTION PASSED, with regret

Jennifer Giordano moved, seconded by Mary Lyons to search for replacement superintendent with an internal search

DISCUSSION: E-mail representative assembly, setup committee to develop timeline and interview process.

MOTION PASSED UNANIMOUSLY

XIII UNFINISHED BUSINESS

XIV NEW BUSINESS

XV CITIZENS ADDRESS THE BOARD

XVI ADJOURNMENT

Jennifer Sigler moved, seconded by Kevin Gilman to adjourn the meeting. Since there was no further items to discuss, the meeting adjourned at 5:21 pm

Respectfully submitted by:

CSteinmetz

Corinne Steinmetz
SBA/Board Secretary