

**BOARD OF DIRECTORS MEETING**

August 22, 2017

**MINUTES**

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors will be held in the Adult Literacy Building, 8 Bartles Corner Rd, Suite 205, Flemington, New Jersey on Tuesday, August 22, 2017

**I. OPEN PUBLIC MEETING STATEMENT**

This meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice has been published in The Hunterdon County Democrat and The Courier-News. This notice is also posted in the Board Office and a copy has been sent to the county office

**II. ROLL CALL**

**BOARD MEMBERS**

Charles Miller (E AMWELL) - PRESIDENT  
 Linda Ubry (DELAWARE)  
 Joseph Somers (HOLLAND)  
 Kevin Gilman (HUNTERDON POLYTECH)  
 Teresa Kane (MILFORD)

Donna Herbel (KINGWOOD)  
 Jason Kornegay (LEBANON TWP) - VICE PRESIDENT  
 Cheryl Filler (READINGTON)  
 Jennifer Sigler (UNION)

**ADMINISTRATION / STAFF PRESENT**

Marie B. Kisch (SUPERINTENDENT)  
 Corinne Steinmetz (SCHOOL BUS ADMIN)

**III. CALL TO ORDER**

4:16 pm at the HCESC Adult Basic Education Building at 8 Bartles Corner Road, Flemington, Board President Charles Miller called the meeting to order

**IV CITIZENS ADDRESS THE BOARD OF DIRECTORS - NONE**

Joseph Somers moved, seconded by Jason Kornegay to adopt the agenda

**MOTION PASSED UNANIMOUSLY**

**V APPROVAL OF MINUTES**

A Jason Kornegay moved, seconded by Joseph Somers to approve the June 27, 2017 Board of Directors meeting minutes, respectfully submitted by the Board Secretary

**MOTION PASSED with Jennifer Singler ABSTAINING**

4:19 pm Teresa Kane arrives

**VI FINANCIAL REPORTS**

Jason Kornegay moved, seconded by Cheryl Filler to:

- A approve the line item transfers and budget appropriations for the period of June 2017 (Adj #248 - 283)
- B approve the line item transfers and budget appropriations for the period of July 2017 (Adj #1 - 61)
- C approve the unaudited June 2017 Board Secretary Report
- D approve the unaudited July 2017 Board Secretary Report

**MOTIONS PASSED UNANIMOUSLY**

**VII LIST OF BILLS**

A Cheryl Filler moved, seconded by Kevin Gillman approve the following list of bills:

1	June 30, 2017 List of Bills	\$39,841.03	Hand checks
2	June 2017 Payroll	\$1,307,283.06	Payroll
3	July 2017 List of Bills	\$517,409.36	Hand checks
4	July 2017 Payroll	\$468,266.24	Payroll
5	August 2017 Consultants	\$2,170.50	Payroll
6	August 22, 2017 List of Bills	\$649,667.27	Computer Generated
7	August 22, 2017 List of Bills (ADDED)	\$90,870.62	Computer Generated
		<u>\$2,334,970.19</u>	

**MOTIONS PASSED UNANIMOUSLY**

**VIII CORRESPONDENCE/COMMUNICATION**

A August 2017 Cooperative Purchasing Newsletter

**VIX COMMITTEE MEETINGS**

- A Building and Grounds, did not meet
- B Programs and Services, did not meet
- C Public Relations, did not meet
- D Policy, did not meet
- E Personnel, did not meet
- F Finance, did not meet
- G Executive, August 22, 2017

**X SUPERINTENDENT'S REPORT, presented by Marie Gorey**

Welcome back meetings	School Program planning & development
Transportation Simulation day completed	North Hunterdon Transportation Management
Paraprofessionals Kickoff meeting was a success	Glen Gardner office space (expansion)
Paraprofessional Liasons	Environmental Education Program





- 4 increase 2017-2018 Nonpublic Technology Initiative budget from \$12,688.00 to \$23,347.00 (increase of \$31,175.00) based on actual entitlements
  - 5 increase 2017-2018 Nonpublic Nursing budget from \$56,007.00 to \$64,602.00 (increase of \$8595.00) based on actual entitlements
  - 6 Contract with Marilyn Wechsler, Learning Disabilities Teacher Consultant, at Board Approved Rate, effective August 23, 2017 through June 30, 2018
- MOTIONS PASSED UNANIMOUSLY**

**J TRANSPORTATION**

Jason Kornegay moved, seconded by Cheryl Filler to:

- 1 approve a 2017-18 school year clothing allowance of \$250.00 each. in lieu of mechanic uniforms, for James Heater and Robert Em
- 2 provide Janice Crouse training for Class B CDL License with "S" and "P" endorsement, air brake restriction, at no fee, effective August 1, 2017
- 3 provide Juan Fabara training for Class B CDL License with "S" and "P" endorsement, air brake restriction, at a fee of \$800.00, effective June 26, 2017
- 4 authorize administration to negotiate agreement for purchase of Proprietary AngelTrax bus cameras and accessories, per N.J.S.A. 18A:18A-5(19); exception to requirements for advertising, the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or acquire or update non-proprietary software
- 5 authorize administration to negotiate agreement for purchase of Proprietary digital bus radios and accessories from M & W Communications, per N. J.S.A. 18A:18A-5(19); exception to requirements for advertising, the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or acquire or update non-proprietary software
- 6 provide Routing Services to Clinton Glen Gardner Borough School District for the 2017-18 School Year, at a rate of \$2,500.00
- 7 ratify award sale of School Transportation Vehicles for Bid #17-06, authorized at the June 27, 2017 Board of Directors meeting, as follows: (ATTACHMENT)

#	Year	Passenger	Make/Model	Top Offer	Results
V24	2003 VIN#1GBHG31F821190179	16	Gm/Girardin Single Rear Wheel	\$2,000.00	Mayor Transportation
V27	2003 VIN#1GBHG31F521102866	16	Gm/Girardin Single Rear Wheel	\$1,500.00	A-1 Elegant Tours, Inc
22	2005 VIN#1BAKFCKH95F22614	54	BlueBird Vision	\$5,550.00	Holcomb Bus Service
506	2005 VIN#1BAKFCKH75F226609	54	BlueBird Vision	\$8,639.00	Barker Bus
513	2005 VIN#1BAKFCKH75F226613	54	BlueBird Vision	\$8,639.00	Barker Bus

- 8 approve Coordinated Transportation Renewals with Clinton Glen Gardner School district, effective September 1, 2017 through June 30, 2018, for the following:

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
GG1	Clinton Public School	Glen Gardner	HCESC	\$36,220.55	N/A
GG2	Clinton Public School	Glen Gardner	HCESC	\$36,220.55	N/A
GG3	Clinton Public School	Glen Gardner	HCESC	\$36,220.55	N/A
GG4	Clinton Public School	Glen Gardner	HCESC	\$36,220.55	N/A

- 9 approve Joint Agreement Non Public Transportation Routes for the 2017-2018 School Year, at the following annual rates:

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
NP18095	ICS, Annandale	Clinton Twp., Alexandria, Union, Clin Pub.	HCESC	\$30,600.00	N/A
NP18099	ICS, Annandale	Clinton Twp., Lebanon Boro	HCESC	\$35,820.00	N/A
NP18100	ICS, Annandale	Clinton Twp., High Bridge, Glen Gardner, Hampton	DVR	\$40,660.00	N/A
NP18102	St. Anne, ICS, Imm. HS	Hunterdon Central, Flem-Raritan	DVR	\$41,540.00	N/A

- 10 approve Parental Contracts for Transportation Routes, effective July 1, 2017 through August 31, 2017, at the following rates:

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
C17181	Matheny School	North Hunterdon - Voorhees	Barbara Hoffman	\$1,900.00	N/A
C17182	Center School	North Hunterdon - Voorhees	John Pfeufer	\$1,600.00	N/A

- 11 approve Parental Contracts for Transportation Routes for the 2017-2018 School Year, at the following rates:

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
P17181	Voorhees HS	North Hunterdon - Voorhees	Barbara Hoffman	\$9,000.00	N/A
P17182	Center School	North Hunterdon - Voorhees	John Pfeufer	\$18,000.00	N/A

- 12 approve North Hunterdon-Voorhees Transportation Routes for the 2017-2018 School Year, at the following annual rates:

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
5	North Hunterdon	North Hunterdon	DVR	\$28,937.00	N/A
56	North Hunterdon	North Hunterdon	DVR	\$28,937.00	N/A
57	North Hunterdon	North Hunterdon	First Student	\$44,040.00	N/A

13 approve North Hunterdon-Voorhees Athletic and Curriculum Trips for the 2017-2018 School Year, at the following rates:

TRIP TYPE	HCESC	Del Val	First Student
<b>54 Passenger Bus</b>			
Type A Cost 1st 3 hours (Flat Fee)	\$187.55	\$212.25	\$240.00
Type B Each Additional Hour (Per Hour)	\$43.55	\$56.00	\$80.00
Type C Less Than 3 Hours (Per Hour)	\$72.55	\$141.50	\$140.00
<b>16 Passenger Bus</b>			
Type A Cost 1st 3 hours (Flat Fee)	\$181.45	\$212.25	\$240.00
Type B Each Additional Hour (Per Hour)	\$41.45	\$56.00	\$80.00
Type C Less Than 3 Hours (Per Hour)	\$69.55	\$141.50	\$140.00

14 approve Special Education Transportation Routes, as listed:

a

**Glen Gardner**

Contracted Routes - Clinton Township				June 26, 2017 - July 27, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
CME1	CTMS/Spruce	Clinton Township	HCESC	\$140.55	\$28.11
CME2	CTMS/Spruce	Clinton Township	HCESC	\$140.55	\$28.11
CME3	CTMS/Spruce	Clinton Township	HCESC	\$140.55	\$28.11
CME4	CTMS/Spruce	Clinton Township	HCESC	\$140.55	\$28.11

Contracted Routes				August 23, 2017 - June 30, 2018	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
0130R	Clinton Public	Clinton Boro, Glen Gardner	HCESC	\$176.52	N/A
0201A	Woodglen/Valley View	Lebanon Twp., Califon	HCESC	\$166.43	N/A
0201R	Woodglen/Valley View	Lebanon Twp., Califon	HCESC	\$166.43	N/A
0802R	Midland	North Hunterdon, DVR	HCESC	\$231.00	N/A
0805R	DLC, Warren	North Hunterdon	HCESC	\$221.13	\$70.61
0938R	Montgomery Academy	Readington, Black Horse Pike, Lenape, Flem.	HCESC	\$232.38	N/A
1005R	Matheny	Readington, North Hunterdon	HCESC	\$198.30	\$70.61
1500	Calais School	Hunterdon Central	DVR	\$277.50	N/A
1501	Center School	South Hunterdon	Joy Transport	\$265.77	N/A
ESC1	Union Twp School	Union Twp.	HCESC	\$176.78	N/A
1706	Yale School Kirby Mill	Flemington-Raritan	Joy Transport	\$339.01	N/A
1707	New Roads - Somerset	Hunterdon Central, North Hunterdon	HCESC	\$255.00	N/A
1708	Somerset Votec	Hunterdon Central	Kensington Bus	\$259.27	N/A
1710	CEA @ South Hunterdon	Lower Cape May, North Hunterdon, Hunterdon Central, Summit	Joy Transport	\$285.85	\$65.19
1711	Allegro	North Hunterdon, Hunterdon Central	Joy Transport	\$285.85	\$55.16
1713	Bright Beginnings	Union Twp.	Joy Transport	\$265.79	N/A
1714	DLC Warren	Union Twp., Flemington-Raritan	Joy Transport	\$300.90	\$55.00
1722	High Bridge Middle School	High Bridge	HCESC	\$138.00	N/A
1723	Lakeview School	Hunterdon Central, Readington Twp	Joy Transport	\$356.06	\$60.18
1724	Douglas Dev. Center	North Hunterdon, Hunterdon Central	Joy Transport	\$285.85	\$65.19
1727	Midland School	Hunterdon Central, Flem-Rar.	Joy Transport	\$366.09	\$55.16
1729	North Hunterdon	North Hunterdon	HCESC	\$243.00	N/A
1734	Copperhill School	Flem-Raritan	HCESC	\$173.00	N/A
1801	Willow Glen Academy	North Hunterdon	Alyft Transport	\$250.00	\$60.00



1802	ESC West Anwell	North Hunterdon, Bethlehem	DVR	\$249.75	N/A
1803	Celebrate	Lebanon Twp, Clinton Twp, Glen Gardner	DVR	\$360.75	\$102.50
1804	Voorhees H.S.	North Hunterdon/Voorhees	Alyft Transport	\$240.00	N/A
1805	Voorhees H.S.	North Hunterdon/Voorhees	DVR	\$222.75	N/A
1806	Voorhees H.S.	North Hunterdon/Voorhees	HCESC	\$284.00	\$65.00
1807	Voorhees H.S.	North Hunterdon/Voorhees	First Student	\$260.00	\$80.00
1808	Eden Institute	Hunterdon Central, Flem-Raritan	Joy Transport	\$295.00	N/A
1809	Rock Brook	Clinton Twp., Flem-Raritan	Joy Transport	\$285.00	N/A
1810	Celebrate	Bethlehem, Flem-Rar, DVR	First Student	\$395.00	\$100.00
1811	Chapel Hill Academy	Union Twp	Alyft Transport	\$239.00	N/A
1812	Hunterdon Central	North Hunterdon/Voorhees	DVR	\$208.75	N/A
1813	North Hunterdon	North Hunterdon/Voorhees	DVR	\$222.75	N/A
1814	Honor Ridge	Hunterdon Central	First Student	\$345.00	N/A
1815	North Hunterdon	North Hunterdon/Voorhees	DVR	\$333.75	N/A
1816	North Hunterdon	North Hunterdon/Voorhees	DVR	\$194.75	N/A
1817	Newmark	Clinton Twp, Flem-Rar.	Joy Transport	\$305.00	N/A
1818	Hunterdon Prep	DVR, Bridgewater	DVR	\$291.75	N/A
1819	Therapeutic Day	North Hunterdon, Hunterdon Central	Joy Transport	\$305.00	\$61.35
1820	Stepping Stone	Hunterdon Central, DVR	DVR	\$249.75	\$68.50
1821	Titusville Academy	Perth Amboy, Freehold	DVR	\$305.25	N/A
1822	East Anwell School	Franklin Twp.,	DVR	\$208.75	\$51.00
1823	PCDI	Hunterdon Central	Joy Transport	\$300.00	\$60.00
1830	C & E @ DVR	North Hunterdon/Voorhees	HCESC	\$215.00	N/A
1832	ARC Kohler	Readington Twp	Alyft Transport	\$197.00	\$54.00
1833	Garfield Park Academy	South Hunterdon	A-1 Limousine	\$229.00	N/A

b

**West Orange**

Summer Renewals - Sussex CoOp				June 26, 2017 to August 26, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem	Alde Per Diem
SR-357B	Sawtelle	South Orange	HCESC	\$142.31	\$55.00
SR-296B	Horizon	South Orange	HCESC	\$165.85	
SQ-123	Windsor	Maplewood/S. Orange	HCESC	\$260.00	\$55.00

Summer Renewals - Morris County ESC				June 26, 2017 to August 26, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem	Alde Per Diem
SR057	ECLC	South Orange	HCESC		3 @ \$55.00 ea.

Summer Renewals - West Orange BOE				June 26, 2017 to August 26, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem	Alde Per Diem
LBY 12	Kelly	West Orange	HCESC	\$163.13	\$69.30

15 rescind approval of Special Education Transportation Routes as listed, approved at the June 27, 2017 Board of Directors Meeting:

Quoted Routes				June 26, 2017 to August 26, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem	Alde Per Diem
1801S	Willow Glen	North Hunterdon	Destiny 23	\$198.00	\$40.00

**MOTIONS PASSED UNANIMOUSLY**

**K PERSONNEL**

Jason Kornegay moved, seconded by Joseph Somers to approve the following personnel items, as recommended by the Superintendent:

1 Appointments\*

approve the following 2017-2018 appointment(s):

Name	Position	Location	Rate/Salary	Effective On or About
Matthew P. Herzer	Temporary P/T Payroll Administrator	Business Office	\$20.00/hour	08/17/2017
Joanne Berson	P/T Teacher Assistant	Clinton-Glen Gardner	\$15.75/hour	08/29/2017
Devyn Aguilar	P/T Teacher Assistant	Clinton-Glen Gardner	\$15.75/hour	08/29/2017
Denise Pianucci	P/T Teacher Assistant	Lebanon Township	\$15.75/hour	08/30/2017
Hanan Hamed	P/T Teacher Assistant	East Anwell	\$15.75/hour	08/30/2017
Kelly Johnston	P/T Teacher Assistant	Holland Township	\$15.75/hour	08/30/2017
Sara Webb	P/T School Nurse	Department of School Services	\$33.00/hour	09/01/2017

Gary Linnemeyer	Teacher	ESC West Amwell	\$41,500.00	09/01/2017
Carla Merker	P/T Teacher Assistant	ESC West Amwell	\$15.75/hour	09/01/2017
Cherly Internoscia	P/T Teacher Assistant	FRRSD	\$15.75/hour	09/01/2017
Stephanie Kanach	P/T Teacher Assistant	FRRSD	\$15.75/hour	09/01/2017
Danielle Rollero	P/T Teacher Assistant	FRRSD	\$15.75/hour	09/01/2017
Keri Schwalje	P/T Teacher Assistant	FRRSD	\$15.75/hour	09/01/2017
Malgorzata Strep	P/T Teacher Assistant	FRRSD	\$15.75/hour	09/01/2017
Cindy Yost	P/T Teacher Assistant	FRRSD	\$15.75/hour	09/01/2017
Gerald Giraud	P/T School Bus Driver	Glen Gardner	\$21.50/hour	09/01/2017
Tyrone Kimball	P/T School Bus Driver	West Orange	\$20.50/hour	09/01/2017
Denise Williams	P/T School Bus Driver	West Orange	\$20.50/hour	09/01/2017
Luz Vega Ballestero	P/T School Bus Monitor	West Orange	\$14.75/hour	09/01/2017
Toni Ryan	P/T School Bus Monitor	West Orange	\$14.75/hour	09/01/2017
Brittany Harmon	P/T Teacher Assistant	Bedminister	\$15.75/hour	09/05/2017
Rachel Edelman	P/T Teacher Assistant	Bedminister	\$15.75/hour	09/05/2017
Christline Robbins	P/T Speech Teacher	School Services	\$50.00/hour	09/05/2017

2 amend the following appointments, approved at June 27, 2017 Board of Director Meeting:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate/Salary</u>	<u>Effective</u>
Ana Flynn	School Nurse	ESC West Amwell	\$49,200.00	2017-2018 School Year
to				
Ana Flynn	District Certified School Nurse	ESC West Amwell/School Services	\$58,000.00	2017-2018 School Year
Dan Mayer	Teacher Summer School	Franklin (Somerset)	\$33.00/hour	07/05/17-08/01/17
to				
Dan Mayer	Teacher Summer School	Franklin (Somerset)	\$35.00/hour	07/05/17-08/01/17
Lisa Conover	P/T Teacher Assistant	FRRSD	\$18.53/ hour	2017-2018 School Year
to				
Lisa Conover	P/T Teacher Assistant	FRRSD	\$18.54/hour	2017-2018 School Year
Joyce Forsberg	Substitute P/T Bus Driver	Glen Gardner	\$18.00/hour	2017-2018 School Year
to				
Joyce Forsberg	Substitute P/T Bus Driver	Glen Gardner	\$21.50/hour	2017-2018 School Year
Carla Gonzales	P/T Bus Monitor (Summer)	West Orange	\$14.90/hour	06/21/17-08/31/17
to				
Carla Gonzales	P/T Bus Monitor (Summer)	West Orange	\$14.75/hour	06/21/17-08/31/17

3 Summer Appointments

approve the following 2017-2018 summer appointment(s):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Nancy DeVincenzo	Teacher Assistant (ESY)	Franklin (H) @ East Amwell	\$15.75/hour	07/05/2017
Heather Lewis	Bus Aide (ESY)	FRRSD	\$21.12/hour	07/05/17-08/01/17
Wendy VanDine	Bus Aide (ESY)	FRRSD	\$21.12/hour	07/05/17-08/01/17
David Lutzky	School Social Worker	Department of School Services	\$40.00/hour	08/07/2017
Corrinne Harris	Speech-Language Specialist	Department of School Services	\$40.00/hour	08/07/2017

4 Leaves of Absence (LOA)\*

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Joyce Hemphill	Office Manager	ABE	Personal (unpaid)	08/03/17-08/09/17
Pamela Cunning	Director	Department of School Services	Medical (paid)	09/21/17-10/23/17

\*pending completion of required paperwork

5 Resignations / Retirements / Terminations

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
David Myer	P/T School Bus Driver	Glen Gardner	Resignation	06/30/2017
Shirley Phinney	P/T School Bus Driver	Glen Gardner	Resignation	06/30/2017
Denise Rooks	P/T School Bus Driver	Glen Gardner	Resignation	06/30/2017
Wayne Scheffmeyer	P/T School Bus Monitor	Glen Gardner	Resignation	06/30/2017
Milann D'Angelo	P/T Teacher Assistant	FRRSD	Resignation	07/31/2017
Josephine Frank	P/T Teacher Assistant	HCVSD	Resignation	07/31/2017
Karen Day	P/T Teacher Assistant	Milford @ East Amwell	Resignation	08/01/2017
Michael Vergalito	Teacher	ESC West Amwell	Resignation	08/01/2017
Bresha Marvray	P/T Teacher Assistant	Franklin (H) @ Lebanon Twp.	Resignation	08/03/2017
Janine Loh	P/T Teacher Assistant	FRRSD	Resignation	08/07/2017
Joyce Hemphill	Office Manager	ABE	Termination	08/10/2017
Stacey Hubbard	P/T Teacher Assistant	Clinton-Glen Gardner	Resignation	08/14/2017
Tara Huepenbecker	P/T Teacher Assistant	FRRSD	Resignation	08/18/2017



- 6 approve stipend of \$2500.00 to Adam Balodis, Maintenance, for HOFNOD sessions for the period September 1, 2017 to June 30, 2018
- 7 approve 2017-2018 stipend of \$5250.00 to John Sousa, Network Administrator/Systems Support, for GoogleApps course development and to provide professional development/training
- 8 rescind employment offer to Melissa Edwards, Speech Teacher Part-Time, approved at the June 27, 2017 Board of Directors Meeting
- 9 approve a 2017-2018 Years of Service stipend in the amount of \$100 to the following part-time Off-Site Teaching Assistants in recognition of five years of service:
 

Brooke Bachman	Kerry Mastriano	Harmony Stryker
Lori Ann Pacheco	Nancy Parker	Melissa VanPelt
Kellie Mullen	Dawn Reich	Carol Griffin-Howell
- 10 approve 2017-2018 stipend of \$2,000.00 for Paraprofessional Liaisons to the following Paraprofessionals: VERBAL ADDITION

Irene Silvestri	Lorie King	Karen (Katie) Smith
Nektaria Kousoulas	Karen Giffen	Debra O'Grady
Wendy VanDine		

**MOTIONS PASSED UNANIMOUSLY**

Cheryl Filler moved, seconded by Joseph Singler to approve action items X L, XI A and New Business to:

**L PROFESSIONAL DEVELOPMENT**

- 1 approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Teacher (Environmental Ed) to	Conscious Classroom Management: Bringing Out the Best in Students and Teachers	08/16/17	\$99.00
Teacher (Biomedical)	Conscious Classroom Management: Bringing Out the Best in Students and Teachers	08/08/17	\$99.00
Superintendent	Hunterdon County Superintendent Conference	09/28/17-09/29/17	\$179.54
Superintendent, Business Admin, Finance Manager and Technology/Facilities Manager	New Jersey School Boards Association Annual Conference	10/23/17-10/26/17	\$300 each plus hotel

**XI A BENEFITS**

- 1 offer eligible employees a Flexible Spending Account, at an annual cost of \$58.80, effective September 1, 2017 through August 31, 2018, through payroll deductions, as follows:

	<u># of Pays</u>	<u>Amount Per Pay</u>
10 month employee	20	\$2.94
12 month employee	24	\$2.45

- 2 approve Aflac Supplemental Plans, for eligible employees, through payroll deductions, at no cost to the district, effective October 1, 2017 through September 30, 2018

**XII UNFINISHED BUSINESS**

**XIII NEW BUSINESS**

- A accept \$2,500.00 grant from lowes  
 Hunterdon County ESC West Amwell School was selected by Lowe's for the top recipient of the Lowe's hero project.  
 Benches, seating for mindfulness program  
 Carpeting on walls to create a warm and friendly timeout room  
 Balance beam for sensory area  
 Garden boxes

**MOTIONS PASSED UNANIMOUSLY**

**XIV CITIZENS ADDRESS THE BOARD OF DIRECTORS**

**XV EXECUTIVE SESSION**

At 4:41 pm, Cheryl Filler moved, seconded by Joseph Somers to enter into Executive Session

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,


THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of LEGAL and NEGOTIATION MATTERS; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

At 4:56 pm the Board returned to Public Session

XVI ADJOURNMENT

Kevin Gilman moved, seconded by Joseph Somers to adjourn the meeting. Since there was no further action to discuss, the meeting adjourned at 4:58 pm

Respectfully submitted by:

  
Corinne Steinmetz  
School Business Administrator / Board Secretary